

**Peshtigo School District
Procedures for Low/Negative Balance Lunch Accounts**

1. The District will “proactively” utilize its automated phone system to contact parents/guardians of a low balance account when the account is below a positive \$5.00 balance. These calls will continue until a payment is received and the balance of the account equals or exceeds \$5.00. Payment may take up to 24 hours or more to post to account.
2. When the account is negative, ala carte items and extra purchases (including the “milk program”) are no longer authorized unless items are paid for in cash.
3. Payor balance statements will be mailed out when accounts reach a (negative) --\$5.00.
4. Regular reimbursable meals will no longer be served once accounts reach a (negative) -- \$25.00.
5. Any food served to substitute for the reimbursable meals will be charged in an amount equal to the actual cost of such meal.

Note: The food service director will continue to provide support and assistance to families when completing applications for the federal “free and reduced” lunch program. Applications are available on the District’s website or by contacting the food service director.

Breakfast and Lunch Prices for the 2018-19 School Term		
Student/Adult Prices	Lunch Prices	Breakfast Prices
Elementary Student	\$2.80	\$1.25
Middle School Student	\$3.05	\$1.40
High School Student	\$3.05	\$1.40